



# Council of Independent Colleges in Virginia

## REQUEST FOR PROPOSALS for SOLAR PHOTOVOLTAIC PROJECTS

**Addendum No. 3 Issued: December 18, 2015**

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This Addendum Number 3 is issued by e-mail on December 18, 2015 and available at the CICV RFP website: <http://my.solarroadmap.com/ahj/smp-icv/view>. Except as modified hereby, the Council of Independent Colleges in Virginia ("CICV") Request for Proposals ("RFP") remains unmodified.

### **Item #1**

**Clarification regarding the intent and obligation of colleges to develop solar projects.** Addendum 2 stated that *"Project teams should expect one contract per college at a minimum, but there may be multiple contracts per college depending on negotiations and the needs of all parties."* This statement was intended to clarify the nature of eventual contracts, not address the expectation of colleges to sign contracts. CICV hereby clarifies that while it is the intent of the RFP for colleges to make awards for the development of solar projects listed in the RFP, the colleges are in no way obligated to make awards for any solar projects. The decision to make awards will ultimately depend on the colleges' internal decision-making processes. All participating colleges have made substantial staff-time commitments to ensure that proposed projects have the highest likelihood of meeting their financial, operational, and environmental goals.

### **Item #2**

**Notification that as-built drawings and utility bills are now available** in the following Dropbox folder: [https://www.dropbox.com/sh/d0icsytquqo65fw/AADAMJrzu4gcCMfmAxEBwXD\\_a?dl=0](https://www.dropbox.com/sh/d0icsytquqo65fw/AADAMJrzu4gcCMfmAxEBwXD_a?dl=0). CICV and the participating colleges have made every attempt to collect as much information as possible, but some information is unavailable. Additional information will be added to this Dropbox folder as/if it is received. No notification of new material will be sent, so proposers should check this Dropbox folder regularly prior to submitting proposals. New materials will be placed into folders specifying dates of upload. Please note that meter locations are included in Exhibits C.2.1-C.2.4.

**Item #3**

**Clarification regarding CICV solar PV system design layouts and recommended capacity.** The design layouts and recommended capacity included in Exhibits C.2.1-C.2.4 of the RFP are only intended as guidelines. Bidders can follow these guidelines as closely or loosely as they feel appropriate. Proposals must include the design layouts, system capacity, and technologies proposed by Bidders.

**Item #4**

**Q: Will CICV provide PDF copies of actual 12 most recent months of electric bills?**

**A:** 12-months of actual bills are not available, but CICV has provided at least one utility bill for each meter in the Dropbox folder link provided in Item #2. Please note that Exhibit C.3 provides historical energy and demand data for each meter, as well as relevant utility tariffs.

**Item #5**

**Q: Do the colleges have any preference for solar module technologies (e.g. mono-crystalline vs. poly-crystalline)?**

**A:** The colleges have no preference for solar module technology, but all equipment should be selected with consideration of the best long-term value for the colleges. Please note that the modules must meet the requirements set forth in Exhibit D.

**Item #6**

**Q: Do the colleges have any preference for working with U.S. or Virginia-based companies?**

**A:** There are no bonus points in the proposal scoring criteria for working with U.S. or Virginia-based companies. However, these factors may be considered by the CICV Selection Committee.

**Item #7**

**Q: If individual colleges choose not to participate, for any reason, can bidders show differential bundle pricing to reflect different total amounts of kW per bundle?**

**A:** For project pricing, please respond according to the instructions in the RFP and Exhibit B. The intent is for vendors to be able to bid a stand-alone price for each PV system with optional bundle discounts based on capacity installed and contract execution dates. This structure is designed to address risk associated with colleges potentially deciding not to sign a contract.

**Item #8**

**Q: Can bidders propose an alternative form of a PPA agreement?**

**A:** Yes, as described in the RFP, alternative forms of a PPA or other third-party ownership agreement are acceptable. It is highly desired that alternative models enable the colleges to access federal tax-related incentives.

**Item #9**

**Q: What is the total acreage of the Emory & Henry College Site? What does the college currently pay for electricity per kWh? How much electricity does the college use annually?**

**A:** The land available for development in the parcel proposed in Exhibit C.2.4 is approximately 40 acres. Emory & Henry College's historical electricity consumption and billing data is provided in the Dropbox folder discussed in Item #2.

**Item #10**

**Correction of a minor error in CICV Solar PV RFP.** On page 6, Bridgewater College is incorrectly listed as having only Carport and Ground-Mount installation types. This list should also include Rooftop.

**Item #11**

**The RFP response due date remains unchanged.** RFP responses are due by January 22, 2016 at 5:00 pm EST. Submittals should be sent per instructions outlined in the CICV Solar RFP.

- End of Addendum No. 3 -