

EXHIBIT A

REQUEST FOR QUALIFICATIONS BIDDERS SURVEY

The Council of Independent Colleges in Virginia (“CICV”) reserves the right to verify all information provided in this RFQ Survey. Bidder (“Prime Firm”) will be automatically disqualified if all sections are not completed.

PART I: INFORMATION ABOUT THE PROJECT TEAM

1. Provide contact information for the Prime Firm. Also briefly describe the role of the Prime Firm.

Prime Firm Name: _____
 Role of Prime Firm: _____
 Prime Contact Person: _____
 Prime Address: _____
 Prime Phone: _____ Fax: _____
 Contact Email Address: _____
 Federal Tax ID (EIN): _____

2. Identify and provide contact information for all other firms associated with designing, building and/or operating and maintaining the Projects (excluding PPA investor and/or other financing firms) with which your firm may partner or subcontract. Identify, and if necessary, describe each firm’s role (e.g. project integrator, system designer, construction management, post-construction operations and maintenance, etc.). If needed, please add additional sections.

Firm 1.

Entity Name: _____
 Role of Entity: _____
 Contact Person: _____
 Address: _____
 Phone: _____ Fax: _____
 Email Address: _____
 Year first solar project completed: _____

Firm 2.

Entity Name: _____
 Role of Entity: _____
 Contact Person: _____

Address: _____
Phone: _____ Fax: _____
Email Address: _____
Year first solar project
completed: _____

Firm 3.

Entity Name: _____
Role of Entity: _____
Contact Person: _____
Address: _____
Phone: _____ Fax: _____
Email Address: _____
Year first solar project
completed: _____

Firm 4.

Entity Name: _____
Role of Entity: _____
Contact Person: _____
Address: _____
Phone: _____ Fax: _____
Email Address: _____
Year first solar project
completed: _____

Firm 5.

Entity Name: _____
Role of Entity: _____
Contact Person: _____
Address: _____
Phone: _____ Fax: _____
Email Address: _____
Year first solar project
completed: _____

PART II: ESSENTIAL REQUIREMENTS FOR THE PROJECT TEAM

NOTE: Prime Firm will be automatically disqualified if the answer to any of questions 1 - 6 is "No." All questions below MUST be answered. Information provided will be used in the RFP evaluation for qualified Bidders.

1. Has the Prime Firm provided a list of three (3) project references for which at least one team member from Part I has participated as part of a project team, and totaling at least 500 kW, and for which at least one (1) of the projects were completed with a financier from whom a letter of support has been submitted?

Yes No

If yes, please provide the following summary and reference information on these projects:

Project 1

Location: _____

Size (kW): _____

Client: _____

Client Financing Type: _____

Project Contact Name: _____

Project Contact Email: _____

Project Contact Phone: _____

List partner firm(s) from Part I
that worked on this project:

Project 2

Location: _____

Size (kW): _____

Client: _____

Client Financing Type: _____

Project Contact Name: _____

Project Contact Email: _____

Project Contact Phone: _____

List partner firm(s) from Part I
that worked on this project:

Project 3:

Location: _____

Size (kW): _____

Client: _____

Client Financing Type: _____

Project Contact Name: _____

Project Contact Email: _____

Project Contact Phone: _____

List partner firm(s) from Part I
that worked on this project: _____

2. Has the **Prime Firm**, listed above in Part I, been regularly and continuously engaged in the business of providing renewable energy power generation systems for at least three (3) years?

Yes No

3. Does the **Prime Firm**, listed above in Part I, have experience with at least eight (8) completed and operational installations of renewable energy power generation systems at school or commercial facilities?

Yes No

4. Has the **Construction Management Entity**, listed above in Part I (if different from Prime Firm), completed at least five (5) operational installations of renewable energy power generation systems at school or commercial facilities? (If the Construction Management Entity is the Prime Firm, please answer with the same response as in Question 3.)

Yes No

5. Does the **Prime Firm** or one of the entities listed above in Part I hold an active **Class A, ELE** license in the Commonwealth of Virginia?

Yes No

If Yes, provide Contractor's Virginia Board for Contractors License Number, the name under which license is held, and expiration date:

Name of License Holder: _____

Virginia Board for Contractors License Number: _____

License Type: _____

Expiration Date of License: _____

Role of License Holder in Project Team (Part I) _____

6. Does the Post-Construction Operations and Maintenance Entity, listed above in Part I, have experience with at least five (5) completed and operational installations of renewable energy power generation systems at school or commercial facilities?

Yes No

PART III FINANCING PARTNERS

A requirement of the Prime Firm is the submission of a minimum of one (1) Letter of Interest from a PPA financial investor (“Financier”) with which they have successfully delivered a minimum of one (1) projects. Alternatively, if the bidder “self-finances” and does not use outside financiers, please provide a letter that demonstrates the sufficiency of your self-financing.

NOTE: Bidder will be automatically disqualified if any answer to questions 1 – 3 below is “No.”

1. Has the Prime Firm submitted at least one (1) Letter of Interest from a Financier or a letter regarding self-financing?

Yes No

2. Has the Prime Firm successfully delivered at least one (1) project in the past with at least one of the financiers for which a Letter of Interest has been submitted, or through self-financing, as required in Part II?

Yes No

If yes, please identify the projects from the response to Question 1 in Part II (add additional sections if needed):

Project 1

Location: _____

Size (kW): _____

Client: _____

Client Financing Type: _____

Project Contact Name: _____

Project Contact Email: _____

Project Contact Phone: _____

Financing Partner(s): _____

Project 2

Location: _____

Size (kW): _____

Client: _____

Client Financing Type: _____

Project Contact Name: _____

Project Contact Email: _____

Project Contact Phone: _____

Financing Partner(s): _____

3. Does **Prime Firm** have experience with at least three (3) power purchase agreement contracts with each contract representing at least \$500,000 in project construction costs?

Yes No

PART IV PRIOR EXPERIENCE

NOTE: Prime Firm will be automatically disqualified if the answer to any of questions 1 - 5 is "Yes." All questions below **MUST** be answered.

1. Has the Prime Firm or any of the **subcontractors associated with designing, building and/or operating and maintaining the Projects** ever defaulted on a design, construction or operations and maintenance contract?

Yes No

2. Within the last five (5) years, has a surety firm completed a contract on behalf of the Prime Firm or any of its partners listed above, or paid for project completion because one of the members was in default?

Yes No

3. Has the Prime Firm or any of its partners listed above, any of their owners or officers ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any school or commercial entity?

Yes No

4. Has the Prime Firm or any of its partners listed above, including any of their owners or officers, ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

5. Has the Prime Firm or any of its partners listed above, including any of their owners or officers, ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes No

PART V: CERTIFICATION

I, the undersigned, am authorized to make this verification on behalf of the Prime Firm,
 _____ . I have read the foregoing Prequalification Survey. I am familiar
 with its contents and, based upon information available to me, the contents are true and correct. I
 declare under penalty of perjury under the laws of the Commonwealth of Virginia that the foregoing is
 true and correct.

Executed at	_____	,	_____	on	_____
	(City)		(State)		(Date)

 (Signature)

 (Printed Name)

 (Firm)

 (Position)